Online Thesis Submission Form: MPhil & PhD

Thesis submission by MPhil / PhD student

Fill out Sections (A) and (B): Submission and Declaration

Go to Section (C): Application for Restricted Access

Apply for restriction?

YES

Select the desired restriction of access

NO

Tick the checkbox for “I do not wish to apply for restricted access to the hard copy and/or soft copy of my thesis”

Submit e-form

1. Print out the form via web browser or system-generated email
2. Sign the form

Submit thesis hard copy AND signed form to Faculty Office

Faculty Office to pass the following to HKUL:
1) Thesis hard copy
2) Completed thesis submission form

Automatic approval of restricted access

1 year SOFT copy restriction

Submit e-form

1. Print out the form via web browser or system-generated email
2. Sign the form
3. Obtain signature from primary supervisor

Submit thesis hard copy AND signed form to Faculty Office

Faculty Office to pass the following to HKUL:
1) Thesis hard copy
2) Completed thesis submission form

1 year+ SOFT copy restriction AND 1 year+ HARD copy restriction

Submit e-form

1. Print out the form via web browser or system-generated email
2. Sign the form
3. Obtain signature from primary supervisor
4. Submit form to DRPC for endorsement

Submit thesis hard copy AND signed form to Faculty Office

Faculty Office to pass the following to HKUL:
1) Thesis hard copy
2) Completed thesis submission form

Faculty Office to pass the original thesis submission form to BoGS for approval

BoGS to inform Faculty Office and HKUL as to the decision of restriction

Faculty Office to pass the following to HKUL:
1) Thesis hard copy
2) Completed thesis submission form